

TARIFF FOR CONFERENCES & BANQUETS	
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CONFERENCE & BANQUET TARIFF		TIMINGS	VEG. SALAD REGULAR	VEG. SALAD PREMIUM	NON VEG. SALAD REGULAR	VEG. MAIN COURSE REGULAR	VEG. MAIN COURSE PREMIUM	NON VEG. MAIN COURSE REGULAR	NON VEG. MAIN COURSE PREMIUM	DAL	RICE	RAITA	BREADS/ ROTIS	DESSERT REGULAR	DESSERT PREMIUM	TEA COFFEE	VEG. SNACKS (R=Regular) (P=Premium)	NON VEG. SNACKS (R=Regular) (P=Premium)
TYPE OF FUNCTION	RATE (Rs.)																	
CONFERENCE PACKAGE	1560	9:00am to 6:00pm	1	1		2	2	2	1	1	1	1	3	2	1	2		
BANQUET LUNCH/DINNER VEG	1350	11:00am to 2:30pm	2	1		2	2			1	1	1	3	2	1			
BANQUET LUNCH/DINNER NON VEG	1470	7:30pm to Midnight	2	1	1	2	2	2	1	1	1	1	3	2	1			
HIGH TEA VEG	890	3:00pm to 6:00pm												2		1	4R 1P	
HIGH TEA NON VEG	950													2		1	3R 1P	2R
COCKTAIL SNACKS VEG	955	7:30pm to 9:30pm															4R 2P	
COCKTAIL SNACKS NON VEG	1150																2R 1P	3R 1P
LUNCH/DINNER VEG WITH SNACKS	1530	11:00am to 2:30pm	2	1		2	2			1	1	1	3	2	1		2R 2P	
LUNCH/DINNER NON VEG WITH SNACKS	1800	7:30pm to Midnight	2	1	1	2	2	2	1	1	1	1	3	2	1		2R 1P	2R 1P

EXTRA ITEM CHARGES (FOR DISHES IN ADDITION TO THOSE INCLUDED UNDER VARIOUS MEAL PLANS)			
SOUP VEG.	₹ 55	VEG. MAIN COURSE/SNACK	₹ 70
SOUP NON-VEG.	₹ 70	PREMIUM VEG. MAIN COURSE/SNACK	₹ 80
VEG. SALAD	₹ 55	SUPER PREMIUM VEG. MAIN COURSE/SNACK	₹ 105
PREMIUM VEG. SALAD	₹ 70	NON VEG. MAIN COURSE/SNACK	₹ 80
SUPER PREMIUM VEG. SALAD	₹ 100	PREMIUM NON VEG. MAIN COURSE/SNACK	₹ 95
NON VEG. SALAD	₹ 70	SUPER PREMIUM NON VEG. SNACK	₹ 120
PREMIUM NON VEG. SALAD	₹ 80	SUPER PREMIUM NON VEG. MAIN COURSE	₹ 190
SUPER PREMIUM NON VEG. SALAD	₹ 115	PREMIUM VEG RICE/NOODLES	₹ 70
		PREMIUM NON VEG. RICE/NOODLES	₹ 80
		BREADS	₹ 45
		DESSERT/EGGLESS DESSERT	₹ 70
		PREMIUM DESSERT	₹ 80
		SUPER PREMIUM DESSERT	₹ 120
		TEA/COFFEE (FOR BANQUETS)	₹ 90
		TEA/COFFEE WITH COOKIES (FOR BANQUETS)	₹ 110

HALL HIRE SUPPLEMENT (In addition to the conference meal plan, since these are premium fixed seating function rooms)	
CASUARINA	₹ 6000
GULMOHAR	₹ 7300
AUDITORIUM	₹ 14500
ADDITIONAL CHARGES PER PERSON	
BUFFET CUM SIT-DOWN	₹ 280
FORMAL SIT-DOWN	₹ 430

TAXES: All the taxes will be charged extra as applicable on the date of the function. Currently the taxes are:

Category	CGST	SGST	VAT
Food & Soft Beverages	2.5%	2.5%	-
Liquor	-	-	25%
AV & Fee Items	9.0%	9.0%	-
Flowers	9.0%	9.0%	-
Secretarial + Misc.	9.0%	9.0%	-
Hall Rental / TMF	9.0%	9.0%	-

NOTE: A Temporary Membership Fee of Rs. 325 + Taxes per function shall be charged to all non IHC members.

If you wish to substitute a regular dish with a premium then the difference per head shall be payable. Boneless items would be charged @ ₹ 40 (additional, per dish). Any item served / cooked 'Live' shall be under a super premium category. Prawn items under super premium category would be charged extra @ ₹ 230 per person. Rista & Goshtaba would be charged @ ₹ 250 each extra. Chaat Counter would be charged @ ₹ 235 extra. For cocktail lunch and cocktail dinner minimum guarantees are same as dinner.

MINIMUM GUARANTEED PAX - (MAY-AUGUST)

Hall	Conf. Lunch	Lunch/Dinner	Hall	Conf. Lunch	Lunch/Dinner
Silver Oak	135	150	The Theatre	110	110
Jacaranda	135	150	Auditorium	320	310
Gulmohar	70	70	Mahogany	10	10
Willow	20	20	Juniper	70	90
Chinar	10	10	Marigold	20	35
Casuarina	40	40	Tamarind	90	90
Magnolia	40	40	Cypress	10	10
Maple Room	20	25			

MINIMUM GUARANTEED PAX - (SEPTEMBER-APRIL)	
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
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18	18
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20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31

Hall	Conf. Lunch	Lunch/Dinner	Hall	Conf. Lunch	Lunch/Dinner	Hall	Conf. Lunch	Lunch/Dinner
Silver Oak	160	220	Magnolia	45	65	The Terrace Bar	70	90
Silver Oak Lawn	90	90	Maple Room	20	35	Pool Side	20	35
Jacaranda	160	180	The Theatre	110	110	Juniper	70	90
Gulmohar	90	90	Auditorium	340	330	Marigold	20	35
Willow	20	20	Mahogany	10	10	Tamarind	90	90
Chinar	10	10	Margosa & Silk Cotton	180	220	Cypress	10	10
Casuarina	45	50	Hub & Charminar	320	330			



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AN EXCITING NEW CONFERENCE & BANQUET MENU

TO MAKE YOUR CONFERENCE & BANQUET BOOKING EASIER – PLEASE FOLLOW THESE STEPS:

1. Please call the Conference & Banquet Coordination Office @ 011-43663083/87/88 to check the availability of the venue for the date that you wish to block for the event/function and any inquiries.
2. Please fix an appointment at your convenience from 9:00 am – 7:00 pm to meet with our Conference & Banquet Coordinator.
3. Since our team provides the menu card for your reference, it would help, if you could refer to the menu & make a tentative selection between the various meal plans.
4. Please bring your tentative menu selection with you on the date and time of your appointment as it will help us understand your choices and suggest further revisions, if needed.

IMPORTANT TERMS & CONDITIONS

Please read carefully before signing. Once signed, these would be binding terms of agreement.

1. All bookings will be confirmed only on payment of 75% advance of the estimated bill value. The balance is to be paid on the day of the function/ event.
2. Session timings as stated overleaf will have to be strictly adhered to. In case you extend the timings for cocktail snacks beyond 9.30 pm, cocktail dinner rates will apply. In case of conference and hi-tea, the hall would need to be vacated by 6:00 pm. Halls for evening functions would be made available to you only after 7:30 pm.
3. High-tea bookings can only be confirmed 7 days prior to the date of the function.
4. **Cancellation and Amendment Policy individual booking:**
 - If the cancellation is more than 15 days and less than 30 days, then 25% of the total estimated billing would be levied as cancellation charges.
 - If the cancellation is more than 7 days and less than 15 days, then 50% of the total estimated billing would be levied as cancellation charges.
 - If the cancellation is less than 7 days, then 100% estimated billing is charged as cancellation charges.
 - Please note that change of date (Pre/Postponement) will be treated as cancellation.
5. **Cancellation and Amendment Policy for Block Bookings (For single hall on more than one day or multiple halls on one or more days):**
 - If the cancellation is more than 90 days but less than 120 days, then 25% of the total estimated billing would be levied as cancellation charges.
 - If the cancellation is more than 60 days but less than 90 days then, 50% of the total estimated billing would be levied as cancellation charges.
 - If the cancellation is of less than 60 days, 100% estimated billing is charged as cancellation charges.
 - Please note that change of date (Pre/Postponement) will be treated as cancellation.
6. **Notice period for cancellation would exclude the cancellation date and the date of the event.**
7. We undertake to serve only up to a 10% increase in the number of people over the guaranteed number.
8. A notice of 72 hours needs to be given if any change in the number of minimum guaranteed persons is required.
9. On any reduction in the original number of people booked for a conference/meeting, we reserve the right to relocate the event to another venue at Habitat World.
10. Any damage to the property of the Centre during the course of the Organizer's Function will be charged to the Organizer's account.
11. The organizer shall be responsible for getting the work done by the authorized vendors in the premises, ensuring complete adherence to what is permitted and what is not.
12. No outside food and/or beverages are allowed at Habitat World. Please refer to the liquor guideline policy of Habitat World.
13. Hoardings, banners, flower arrangements and/or artefacts inside the premises or at the main gate, can be placed only after approval from the Banquet Office. We have earmarked only certain locations where these can be placed. Floral gates at Jacaranda, Silver Oak and the Stein Auditorium main entrance are not permissible. It can only be placed at the pre -function area of these halls. No banners of sponsors shall be affixed on the walls with nails, staples, tape etc. Only freestanding banners will be permitted near the Hall/s area.
14. In case of large conferences if there is a requirement of structures/ branding, stalls, etc. then the organizer must give a proposed layout to the banquet office at least two weeks prior to the conference date. This will only be permitted to be placed after the approval of the banquet office.
15. As per our policy all audio- visual equipment, signage / backdrop and flower arrangements within the halls and IHC premises will have to be taken from Habitat World and its approved vendors only. Guests are allowed to carry only their laptops.
16. No wedding ceremony is permitted within the Centre. However, receptions and all other pre and post wedding functions are permissible.
17. No birthday parties with games for children are permitted within the Centre.
18. All invitations sent by the guest will have to mention the name of the hall followed by "Habitat World, at India Habitat Centre" as the venue. Entry for the Convention Centre, Auditorium, Hub, Silver Oak lawns, Plaza Steps, and Pool Deck is from Gate No. 3 on Vardhaman Marg. Entry for the Margosa Lawns, Silk Cotton Lawns, Visual Arts Gallery, Palm Court, and Amphitheatre is from Gate No. 2 on Max Mueller Marg. Entry for Marigold, Cypress, Juniper, Tamarind and The Habitat Terrace is from Gate No. 1 on Lodhi Road.
19. In case you have chosen to play music at your function, please note that the volume of music will have to be in acceptable limits such that it does not disturb guests at other venues in the Centre. Habitat World reserves the right to reduce/stop the music in case it disturbs other guests. Only soft instrumental music is allowed in outdoor areas and has to be against written approval from the management prior to the event/function. Please refer to the music policy of Habitat World.
20. Use of the conference & banquet facilities at Habitat World is at your own risk. The management cannot be held responsible in any way for any injury caused to you or your guests or loss of belongings / theft / misplacement / misuse / unauthorised use of belongings of the guests / organizers of event, viz. laptop, handbags, mobile phones, purse, camera or any other movable property. Parents or guardian must supervise children at all times.
21. The booking of the event by the organizer of the event is subject to compliance with the requirements of all applicable laws by the organizer of the event including particular liabilities arising to third parties or any other entity under the provisions of the Public Liability Insurance Act or any other similar statute promulgated or which may hereafter be promulgated by the Government of India.
22. In case you are booking an outdoor venue, it is understood that you are doing so at your own risk. While depending on the availability, Habitat World shall try and offer you an alternate, indoor venue, in case of inclement weather. We however, cannot guarantee the same and cannot be held responsible for it in any way.